

## ASYLUM SEEKER BURSARY FINANCIAL SUPPORT GUIDANCE 2023/24

Asylum Seeker students will be eligible for financial support to help with the essential costs associated with coming to college, which include:

- Tuition Fees (In exceptional cases)
- Work Experience/Industry Placement; travel, food and clothing
- Examination Fees
- Accreditation Fees
- College Registration fees
- UCAS Fees and University visits/tasters
- Travel
- Food
- Books/Materials/Equipment
- Childcare
- DBS Payments
- Trips

Learners who are eligible for support are not automatically entitled to it. If demand exceeds the available funds, then reduced awards may be given. When the funds are fully committed, no further awards will be made. Funds are limited and therefore meeting the eligibility criteria and/or submission of an application does not guarantee funding.

### Eligibility Criteria

- As some individuals with Asylum Seeker status have permission to work, in order to clarify their status, we must ask students to provide their Application Registration Card along with evidence of their ASPEN card/NASS payments or their three most recent payslips as proof of income.
- Students must hold a bank account **in their own name** for payments to be made into. Where students do not already hold a bank account, they will be required to open one. If unable to provide proof of address to open an account, a confirmation of enrolment letter may be issued by the school office, which banks will accept alongside students' ARC card, to open an account.

### How Support will be Provided

- Travel payments will be allocated for timetabled days per week and paid on the basis of days per week & distance travelled, where students live 2+ miles from their campus, at the rates allocated for 19+ DLSF. Travel will be paid by direct payments to students' bank accounts, all other support will be paid in-kind where possible.
- Childcare payments are available to Asylum Seeker learners, where applications are approved payments for childcare will be made directly to the provider.
- Meal entitlements will be assessed & flagged as bursary applications are processed by SPT. This could mean a delay for meal entitlements to become available during busy periods. Applications should only be fast-tracked in exceptional circumstances when requested by Student Support so as not to further delay application processing. Where no catering facilities are not available food will form part of the weekly allocation.
- Any costs for trips/kits/bks/equipment should be agreed with SPT in advance and should be purchased by the school. Once proof of purchase has been provided for approved bursary learners reimbursement will be issued to schools' budgets.