

# Application Form

Please write in CAPITALS

Academic Year 2010 - 2011

## Course Details

Course Title

If you are applying for AS/A2 or GCSE levels please list the subjects here:

Have you previously applied to or attended Kingston College?  Yes  No

Unique Learner Number (ULN)  
– enter if known otherwise leave blank

## Personal Details

Last name

First name

Date of birth

Age as at 31/08/09:

Title:  Mr

Miss

Ms

Mrs

Sex:  M

F

Email Address

Home Address

Parent/Guardian Name and Address

Postcode

Postcode

Tel Home

Mobile

Tel Home

Mobile

## Residency

Please state your nationality

What passport do you hold?

Have you been a permanent resident in the UK for the last 3 years?  Yes  No

If **NO**, please indicate which country/countries you have been living in for the last 3 years and your date of entry into UK

Country

Date of entry

Do you **have**  or **will you need**  a Visa to study in the UK?

**NO**, I do not need a Visa to study in the UK

If **YES**, what Visa do you hold?

Expiry date

Are you an Asylum Seeker or Refugee?  Yes  No

## How did you hear about Kingston College?

Please tick one box only

Advertisements

College Literature

Connexions

Family/Friends

Website

Previous Attendance

Employer

School

Have you attended a Kingston College Open Event?  Yes  No

## For College Use Only

Comments

Forward to BAPS  SL  TE  DS  INT  ILT

ES  IAG  GE  CBE  ADM

Student ID

Date Entered

Entered by



## Criminal Conviction Disclosure

Kingston College is an inclusive college and we are keen for all learners to be well cared for. We therefore ask all learners to declare if they have any criminal convictions. If you answer yes, you will be asked to provide further details. This does not automatically affect your admission, but allows the College to undertake a risk assessment and provide support as appropriate.

Do you have any criminal convictions?  Yes  No

## Learner Support

Kingston College is committed to meeting the requirements of all our learners and offers services to support learners with additional needs, learning differences and medical conditions.

These may include:

- ▲ Physical disability or reduced mobility
- ▲ Hearing or visual impairment
- ▲ Learning differences such as dyslexia, dyspraxia, semantic pragmatic disorder
- ▲ Mental health difficulties
- ▲ ADHD
- ▲ Autistic spectrum disorders including Aspergers syndrome
- ▲ Emotional, social and behavioural differences

Do you consider yourself to have a disability and/or medical condition?  Yes  No

If **yes**, please tick which most describes your disability and/or medical condition:

- |  |  |
|--|--|
| 01 <input type="checkbox"/> Visual impairment  | 07 <input type="checkbox"/> Mental ill health                              |
| 02 <input type="checkbox"/> Hearing impairment   | 08 <input type="checkbox"/> Temporary disability after illness or accident |
| 03 <input type="checkbox"/> Disability affecting mobility                                    | 09 <input type="checkbox"/> Profound complex disabilities                  |
| 04 <input type="checkbox"/> Other physical disability  | 10 <input type="checkbox"/> Asperger syndrome                              |
| 05 <input type="checkbox"/> Other medical condition (for example epilepsy, asthma, diabetes) | 90 <input type="checkbox"/> Multiple disabilities                          |
| 06 <input type="checkbox"/> Emotional/behavioural difficulties                               | 97 <input type="checkbox"/> Other  |

Do you consider yourself to have a learning difference/difficulty?  Yes  No

If **yes**, please tick which most describes your learning difference/difficulty:

- |  |  |
|--|--|
| 10 <input type="checkbox"/> Dyslexia   | 01 <input type="checkbox"/> Moderate learning difficulty   |
| 11 <input type="checkbox"/> Dyscalculia  | 02 <input type="checkbox"/> Severe learning difficulty     |
| 20 <input type="checkbox"/> Autism   | 90 <input type="checkbox"/> Multiple learning difficulties |
| 19 <input type="checkbox"/> Other specific learning difficulties (ADHD, speech or languages disorders) | 97 <input type="checkbox"/> Other                          |

Would you like to discuss these needs with a member of the College support team?

Please indicate below and we will contact you to arrange this.

Yes  No

## Reference Details

Fill in your details on the Reference Form and pass to your Referee (Form/College Tutor/Employer). If you are over 20 we may accept a reference from your employer or someone who knows you well. References may not be completed by a relative. We cannot process an application form until a reference has been received.

## Declaration

Check that all sections have been completed. Sign, date and return this form to Kingston College.

Signature of applicant

Date

Thank you for completing this form. Please return it to:

Admissions, Kingston College, Kingston Hall Road, Kingston Upon Thames, Surrey. KT1 2AQ

Information provided on this form is held in accordance with the Data Protection Act 1998, and is used for the purpose of student administration. For further information, please contact the Student Registry.

Applications to Kingston College may be made by using this application form or by using our on-line application facility, available on [www.kingston-college.ac.uk](http://www.kingston-college.ac.uk).

Please note that applications to some Higher Education courses should be made via UCAS. Please check the course information for further details before applying.

## **Entry Requirements**

Before applying it is important that you check the entry requirements to make sure you meet the criteria. This information is included in the description of each course and on our website.

## **Reference**

A satisfactory reference is part of our entry requirements and is required in order to process your application. Please complete the top section of the reference form and pass to your referee. The address to send the reference is shown on the bottom of the form.

**Before submitting your application form, please ensure it has been fully completed.**

You will receive a notification from our Admissions Team when we receive your application form.

- ▲ If you have completed a paper application form, you will receive an acknowledgement card.
- ▲ If you have completed an on-line application form, you will receive an acknowledgement e-mail.

If you do not receive an acknowledgement within two weeks of sending your application form, please contact our Admissions Team on 020 8268 3073.



## Section B

Has this pupil ever been excluded from Year 10 or Year 11?  Yes  No

If yes, please give details.

## Section C

Please tick the appropriate boxes

	Poor	Average	Good	Excellent
Written communication				
Oral communication				
Quality of work				
Commitment				
Motivation				
Ability to work as a member of a team				
Relationships with Peer/Group Teachers				
Behaviour				
Attitude to school/college/work environment				

Attendance  % Punctuality  %

## Section D

How long have you known the applicant?  year(s)  month(s)

In what capacity do you know the applicant?

Please comment on the applicant and their suitability for the course

## Section E

Name

Signature of Referee

Position

Date

Address

Post code

Contact Number

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If you have any queries please email [admissions@kingston-college.ac.uk](mailto:admissions@kingston-college.ac.uk) or telephone 020 8268 3073