

1 Policy Statement

Introduction

- 1.1 The policy has been written under the National guidelines, and links with other College policies – Child Protection, Health & Safety, Security, Student Guidance and Whistle Blowing.

Local and National Guidance

- 1.2 The policy has been written with guidance from DrugScope, Alcohol Concern, the Department of Health and Kaleidoscope.

Policy Statement

- 1.3 It is the philosophy of Kingston College to provide a supportive environment, in which all members of the community can develop to their full potential. The following policy has been produced in accordance with this philosophy and links with other relevant policies and procedures as listed above.

It is our aim to help staff and learners to be able to make informed choices in a world where a wide range of drugs exist and where substance misuse is an increasing problem. To this end, staff and learners need to be made aware of the nature of drugs, alcohol intoxication and misused substances, their social and legal status, their uses and potential harm. We recognise that some drugs and substances can be beneficial, but also that every drug and some substances need appropriate and responsible care and management.

This policy applies to all members of the College community, staff and learners.

1.4 Aims of the Policy

- To support the College in maintaining the safety and well being of all its' staff and learners.
- To support all members of the College community by providing clear guidance and procedures on substance misuse issues.
- To bring clarity and consistency to the way all staff approach the issues surrounding substance misuse.
- To provide effective management of any drugs on the College premises.
- To link drug education to the other elements of the College curriculum for both staff and learners.

To Whom and Where the Policy Applies

- 1.5 **This policy applies to all staff and learners, whilst on College premises, or participating in a College activity off the premises. Where learners are from a link school, the link school will be contacted and informed of any action already taken and requested to instigate any further action.**

Access to the Policy

- 1.6 All staff must be familiar with all policies and procedures, detailed criteria can be found on the College Website, in the Learning Resources Centre and in policy files in Faculty/Division offices.

Policy Title:	Drug, Alcohol & Substance Abuse Policy	Staff Member Responsible:	Director of Welfare
Version:	Final July 2008	Review Due:	July 2010